



Town of Nolensville

Permit # _____

Application for Temporary Sign Permit

PLEASE PRINT

| | | | | |
|-------------------|---|------------|---|-------|
| Applicant | Applicant Name | | Mailing Address | |
| | Business Name: | | Business Address | |
| | Daytime Phone | Cell Phone | Fax | Email |
| Type/Size | Purpose of sign(s) | | Time period sign(s) will be erected | |
| | General wording of sign(s) | | Number of sign(s) | |
| | Type of sign(s) <input type="checkbox"/> Free Standing <input type="checkbox"/> Banner <input type="checkbox"/> Other (<i>specify:</i>) | | Size of sign(s) Height: _____ Width: _____ | |
| Permission | <i>I certify that I am the property owner listed below, and give permission for the applicant to place a temporary sign on my property. It is understood that the sign will not be placed in the right-of-way and will be removed from my property by the applicant at the end of the time period. (Additional on back)</i> | | | |
| | Sign Location (Address) | | Property Owner Signature | |
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| Fines | If signs are placed in contradiction to any of the regulations listed on the back of this application, they will be removed by the Town of Nolensville and kept at the town Hall until the responsible party picks them up. A fee of \$10 will be assessed for EACH sign removed. If the sign(s) are not claimed within 3 days after removal, the Town will dispose of them. If a phone number is placed on the sign, all attempts will be made to contact the responsible party. | | | |
| | <i>I have read and understand all the regulations concerning temporary signage and agree that all answers I have given above are correct to the best of my knowledge and furthermore that if I have answered anything above incorrectly, I will be held responsible.</i> | | | |
| Signature | Applicant's Signature | | Date | |
| | | | | |
| Approval | Received by Staff | Date | Approved by Staff | Date |
| | | | | |

Town of Nolensville – Zoning Ordinance – Appendix A – Sign Regulations

1.12.0 TEMPORARY SIGN STANDARDS

1.12.1 **Permit** Temporary signs shall require a temporary sign permit from the Town. All temporary signage must be removed upon expiration of the permit. In addition, temporary signs shall be subject to the standards in this section.

1.12.2 **Types** The following types of signs shall be classified as temporary signs:

- A. Special event signs (such as those which are used to promote a special event of a civic, philanthropic, athletic or religious nature).
- B. "Grand opening," "going out of business," and signs of business and service.
- C. Land subdivision or development signs.
- D. Signs advertising the sale or lease of property upon which they are located. Directional signs to properties for sale or lease are allowed off premises from Friday 4 p.m. to Monday 9 a.m.
- E. Political signs.
- F. Off-premises signs advertising produce grown and sold within a five-mile radius of Town Hall.
- G. Off-premises or on-premises special event signs such as those to promote non-profit organizations or those with direct benefit to the community.
- H. Agricultural product signs.

1.12.3 **Area, Height and Location** The area, height and location of any temporary sign shall conform to the following:

- A. **Area** The total area of temporary signs shall not exceed 40 square feet except for real estate signs for residential property, which shall not exceed six (6) square feet per face and two (2) faces.
- B. **Height** The maximum height of temporary signs shall not exceed six (6) feet, while the lower edge shall not exceed two (2) feet in height from the average grade.
- C. **Location** No temporary sign shall be located as to obstruct or impair driver vision at business ingress-egress points and at intersections. Residential real estate signs shall be located no closer than six (6) feet from edge of curb.

1.12.4 **Time Limits** Temporary signs shall be subject to the following time limits:

- A. **Special Event Signs** Special event signs may be erected no sooner than 14 days preceding a special event and shall be removed within 48 hours following the special event. The same or similar special event shall not be advertised more than four times a year.
- B. **"Grand opening" and "Now hiring" Signs** Temporary "grand opening" signs may be allowed one time only for a period not to exceed 14 days unless extended by the building official in order to allow town permitting process to be completed such as applying for a Certificate of Appropriateness through the Historic Zoning Commission. Prior to the commencement of a new business, a temporary freestanding "now hiring" sign may be erected for a period not to exceed 14 days.
- C. **New Business signs** Such signs may be erected for a new or relocated business until a permanent sign is permitted and installed, not to exceed 90 days, unless extended by the Mayor or his/her designee.
- D. **"Going-out-of-business" Signs** Such signs may be erected for a period not to exceed 30 days.
- E. **Signs Announcing the Subdivision of Land** Such signs may be erected on the land being developed after receiving final subdivision approval by the Town, and shall be removed when 100% of the development lots are conveyed.
- F. **Signs Advertising the Sale or Lease of Property** Such signs shall be removed within seven days after the property is sold or leased. All directional signs to such property shall be removed at the same time.
- G. **Produce Signs** Such signs may be erected during the marketing season for produce items and shall be removed immediately after the marketing season based on normal agricultural practices. Refer to Article 4, page 2, item (E) Produce or Farm Stand.
- H. **Temporary Agricultural Signs** shall be permitted during normal seasonal duration.
- I. Businesses shall be able to use a temporary sign to advertise services or products for 14 days each quarter of the year.
- J. The number of temporary signs on a property shall be limited to two (2).

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| Additional Permission | <i>I certify that I am the property owner listed below, and give permission for the applicant to place a temporary sign on my property. It is understood that the sign will not be placed in the right-of-way and will be removed from my property by the applicant at the end of the time period.</i> | | |
| | Sign Location (Address) | Property Owner Signature | Date |
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