

BOARD OF MAYOR AND ALDERMEN
TOWN OF NOLENSVILLE
POST OFFICE BOX 547
NOLENSVILLE, TN 37135

RESOLUTION #16-02

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH HFR DESIGN,
INCORPORATED FOR ENGINEERING SERVICES**

WHEREAS, the Town of Nolensville wishes to complete the design for a sidewalk and pedestrian bridge between Brittain Downs Subdivision and the Sunset Elementary School parking lot; and,

WHEREAS, the Town of Nolensville desires to have a professional firm provide assistance with design engineering, bid processing, construction documentation, inspections and other tasks; and,

WHEREAS, HFR Design, Incorporated is able and qualified to perform these duties as described in the attached agreement; and,

NOW THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen of the Town of Nolensville, Tennessee, as follows:

Section 1. The Mayor, or his designee, is hereby authorized to enter into an agreement with HFR Design, Inc. to perform professional engineering services with overall payment not to exceed \$20,500.00.

Section 2. The contract and scope of work is attached to and made part of this resolution.

RESOLVED this 7th day of January 2016.

Jimmy Alexander, Mayor

Kali Mogul, Town Recorder

Passed: _____

HFR DESIGN

214 Centerview Dr.
Suite 300
Brentwood, TN 37027
615-370-8500
hfrdesign.com

December 16, 2015

Mr. Don Swartz
Town of Nolensville
7218 Nolensville Road
Nolensville, TN 37135

**Re: CEI Proposal –
Sunset Elementary Sidewalk and Pedestrian Bridge
From Brittain Downs Subdivision to Sunset Elementary Parking Lot**

Dear Mr. Swartz:

We are pleased to submit the following proposal for engineering and inspection services necessary to produce the project manual including bridge abutments design and specifications for handrails and the bridge between Brittain Downs Subdivision and Sunset Elementary Parking Lot as depicted on the plans stamped by Joe Epps dated 06/11/14.

We have broken the proposed fee into phases necessary to provide bidding documents and inspection services. The following summary represents the cost fee necessary for our team to complete this project:

SUMMARY OF PROPOSAL

Geotechnical (By Others)

For Bridge Abutments \$ 4,000.00

Stream Determination (By Others)

Potential Blue Line Stream \$ 1,500.00

Design Engineering

Bridge Abutments, ADA Compliant Handrails..... \$ 3,000.00

Construction Documents

Contract Preparation, Project Manual,
Bid Opening/Recommendation (Plans sheets by others)..... \$ 4,000.00

Construction Engineering and Inspection

Soils and Aggregate and Concrete Testing, EPSC Inspections,
Daily Work Report, Monthly Estimates, Shop Drawing Approval
Substantial Completion Inspection, Punch List, Final Inspection..... \$ 8,000.00

Total Cost \$ 20,500.00

Other Phases that may be Required

ARAP

Permitting For TDEC\$ 3,000.00

NWP

Permitting For USACE\$ 4,000.00

Exclusions

- 1. Appraisals and/or negotiations for acquisition of property
- 2. Utility relocation
- 3. Stormwater quality design and permitting
- 4. NEPA

Construction Engineering and Inspection

Our proposal for services is based on the understanding the bid opening and Contractor's notice to proceed for this project will run concurrently with the Stonebrook Blvd. sidewalk project. Construction Engineering and Inspection (CEI) services require daily observation of construction activities and testing of concrete placement.

In addition to field services, office management is required for services such as processing pay applications and maintenance of the project files.

We would propose all required fees for submission of documents, printing for bidding purposes and travel will be considered as reimbursables. Reimbursables will be billed in addition to the fee stated at a rate of direct cost plus 15% handling.

I hope this proposal meets with your approval. Please phone after you have had a chance to review this proposal or if there are any questions.

Sincerely,

HFR Design, Inc.



James Gilliam, PE
Sr. Vice President

JG:cjd

Enclosure

pc: Mr. Jon Meadows, HFR
Ms. Connie Hipp, HFR

This agreement entered into as of the day and year as signed below.

Town of Nolensville, Tennessee

Jimmy Alexander, Mayor

Date _____

HFR Design, Inc.



James Gilliam, PE, Sr Vice President

Date December 16, 2015