



Application for Zoning Certificate for New Businesses

or

Pre-Application Request for a Change of Use for Existing Buildings

We are here to assist you with the zoning review/approval portion of your project in the Town of Nolensville. In order to expedite the review process for your proposed use, we request that you fill out the attached form as completely as possible. Please include a plot plan when you submit this application.

This form will be used to determine the types of zoning and specific requirements that you may need. Completion of the form does not necessarily constitute zoning approval. You will be contacted as soon as possible with a determination as to how you should proceed with the permitting process. If you have any questions, please do not hesitate to contact the Planning Department at (615) 776-6688 or (615) 776-6684.

Address of Activity			Parcel ID
Property Owner Name		Property Owner's Mailing Address	
Phone Number(s)			
Applicant/Agent Name		Applicant/Agent's Mailing Address	
Phone Number(s)			
Does site have public sewer service? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does site have private septic system? <input type="checkbox"/> Yes <input type="checkbox"/> No	If septic, has county approved system for use? (If yes, attach documentation.) <input type="checkbox"/> Yes <input type="checkbox"/> No	Is the property in the floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREVIOUS USE:

Name of Business
Describe the products and/or services offered

PROPOSED USE:

Name of Business		
Describe the products and/or services offered		
Do you have a business license from Williamson County? If not, will you be obtaining one? <input type="checkbox"/> Yes <input type="checkbox"/> No	No. of Employees	Hours & Days of Operation

Received by (TON Staff):	Date
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PROPOSED CHANGES:

Internal changes to building will include:
External changes to building will include: (Any and all signs will require a separate application)
Changes to the site or property will include:
Describe how the change of use will affect noise, vibrations, air pollution, glare/heat, electromagnetic radiation, or dangerous materials/hazardous wastes.
List any other relevant information or impact, positive or negative, to the neighborhood.

A plot plan may be required, subject to the nature of project. The plot plan should include the following information:

- | | | |
|-------------------------------------|-----------------------|---|
| • Dimensions of lot | • Other existing uses | • Distances from structures to property lines |
| • Dimensions of proposed structures | • External lighting | • Portion of the building to be used |
| • Adjacent streets/sidewalks | • Landscaping | • Parking for customers/employees |
| • Dimensions of existing structures | • Curb cuts | • Any other relevant information |

Completion of this form does not constitute Zoning approval. The information provided will assist in determining the requirements for zoning approval. You will be contacted as soon as possible with a determination.

The undersigned hereby applies for a zoning compliance certificate for the above use, to be issued on the basis of the representation contained herein, all of which the applicant affirms to be true and correct to the best of their knowledge.	
Applicant/Agent's Signature	Date
Property Owner's Signature	Date

The applicant is responsible for contacting other departments to determine if additional permits are required.

Based upon the statements found in the above application, the proposed use for the property described above is found to comply with the Town of Nolensville Zoning Ordinances and the certificate is granted with the following conditions:	
<input type="checkbox"/> Certificate of Appropriateness from HZC <input type="checkbox"/> Sign Permit Required for Sign <input type="checkbox"/> A Plot Plan is required <input type="checkbox"/> Requires Planning Commission Approval <input type="checkbox"/> Other _____	
Zoning District:	<input type="checkbox"/> Use is allowed in this zone
Approved by	Date